



ST. PAUL'S HIGH SCHOOL – KEVOTE

P.O.BOX 219-60100 EMBU. 0727 216 309

EMAIL: stpaulskevotehigh@gmail.com

WEBSITE: www.stpaulskevotehigh.co.ke

Our ref:ST.PK/TENDER N./2026

Your ref:.....

Date: 10/03/2026

REQUEST FOR QUOTATION NOTICE:

RE: REQUEST FOR QUOTATION OF SUPPLY AND INSTALLATION OF SCHOOL INFORMATION MANAGEMENT SOFTWARE.

The Board of Management of St. Paul's High School Kevote invites sealed bids from eligible and competent software firms for the supply, installation, and commissioning of an integrated School Information Management System.

Scope Of Work

- Finance management – must be fully compliance with IPSAS (International Public Sector Accounting Standards)
- Inventory and Stores management – Tracking of school assets, purchases and issuing of goods
- Library management – Digital cataloging, issuance and tracking of book movements
- Other Modules – Management of students records, human resource and payroll.

Mandatory Requirements.

1. KRA Pin Certificate
2. At least 3 recommendations from schools using the system
3. Proof that the financial module adheres to Public Sector Accounting Standards Boards (PSASP).
4. Certified recommendation from the office of the schools Auditor.

Tender documents giving full details should be obtained from the Principal's office or Downloaded from the following website: www.stpaulskevotehigh.co.ke. Completed forms should be returned in plain sealed envelopes marked **ST.PK/IMS/2025/2026** **Quotation for Supply and Installation of School Information Management Software** addressed to:

The Principal /BoM /P.A Secretary - St. Paul's High School – Kevote P.O. Box 219-60100 Embu on or before 30th March 2026.

Quotation will be opened on the same day.

***All Prices quoted must be inclusive of V.A.T.**

